

**SOUTH DAVIS METRO FIRE SERVICE AREA**  
**BOARD MEETING**  
**MARCH 18 , 2024**

The South Davis Metro Fire Service Area Board of Trustees held a meeting March 18, 2024, at 5:30 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

**CONDUCTING:** Commissioner Clark Wilkinson

**BOARD MEMBERS PRESENT**

Brian Horrocks  
Ryan Westergard  
Clark Wilkinson - Chair  
Ken Romney  
Kendalyn Harris – Vice Chair

**STAFF PRESENT**

Dane Stone – Fire Chief  
Dave Powers – Deputy Chief  
Greg Stewart – Deputy Chief  
Jessica Hardy – Finance Director  
Nikki Thompson - Clerk  
Todd Godfrey- Legal Counsel

**BOARD MEMBERS EXCUSED**

Bob Stevenson

Commissioner Wilkinson stated that this is a scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

**CONSIDERATION OF APPROVING JANUARY/FEBRUARY 2024 MINUTES – COMMISSIONER WILKINSON**

Commissioner Westergard made a motion to approve the minutes, Commissioner Romney seconded the motion. All Commissioners voted “aye.” This item was approved.

**CONSIDERATION OF FEBRUARY FINANCIAL STATEMENTS – MS. JESSICA HARDY**

Ms. Hardy presented the financial statements. Commissioner Romney made a motion to approve the statements, Commissioner Westergard seconded the motion. All Commissioners voted “aye.” This item was approved.

**CONSIDERATION OF FEBRUARY DISBURSEMENTS – MS. JESSICA HARDY**

Ms. Hardy presented the disbursements. Commissioner Wilkinson asked about the ambulance assessments. Ms. Hardy replied they are annual, with two more coming up. Commissioner Romney made a motion to approve the disbursements, Commissioner Westergard seconded the motion. All Commissioners voted “aye.” This item was approved.

**CONSIDERATION OF DEPARTMENT POLICIES – DC POWERS**

Chief Stone stated Commissioner Stevenson reached out after the last meeting concerning the reinstatement policy. Commissioner Stevenson stated after looking at the County’s policy, that he is in favor of the policy as written. Chief Stone stated this policy just allows the Fire Chief to make that decision to re-hire. Commissioner Harris made a motion to approve the reinstatement policy, Commissioner Romney seconded the motion. A roll call vote was taken. All Commissioner vote “aye.” This item was approved.

DC Powers said the next policy to review is a privacy policy, written by our legal team to put on the website, per the state auditor. Mr. Godfrey stated this is very similar to personal privacy policy, but the district does not distribute or market to other businesses. We don't collect personal information (ie. Social security numbers) and this would make the department and website compliant with the state code. Chief Stone stated we only request PHI on medical requests (GRAMA), not the actual website. DC Powers stated we are very low risk, but this policy will again meet the state code. Commissioner Westergard made a motion to approve the privacy policy, Commissioner Romney seconded the motion. All Commissioners votes "aye." This item was approved.

**CONSIDERATION OF AMBULANCE 82 & 85 REMOUNT PURCHASE – DC STEWART**

DC Stewart stated Ambulance 82 is in the current budget in the capital plan. This is to renovate the box, put on new chassis. This will save significant time on ordering and receiving the ambulance. Chief Stone stated there was a difference of \$8,000 and this was brought to the Administrative Committee and sent back with the recommendation to purchase. DC Stewart stated doing this remount will shorten the build time from up to 28 months, to only three. The same situation with Ambulance 85, except that the remount will be in the FY 25-26 capital plan budget. We need your approval to get in line for that ambulance at this time. Commissioner Wilkinson asked for a roll call vote. All Commissioners voted "aye." This item was approved.

**FIRE CHIEF REPORT – CHIEF DANE STONE**

Chief Stone stated one recruit withdrew from the academy, so there are four remaining. This will be DC Powers last meeting, as he is retiring on April 15<sup>th</sup>. Battalion Chief Larsen has been selected to take his place.

**CHAIRMAN REPORT – COMMISSIONER WILKINSON**

Nothing to report. Thank you to Chief Powers for his years of service.

Commissioner Wilkinson made a motion to adjourn this meeting.

  
Clark Wilkinson – Chair

  
Nicole Thompson, Clerk