

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
FEBRUARY 26 , 2024

The South Davis Metro Fire Service Area Board of Trustees held a meeting February 26, 2024, at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

CONDUCTING: Commissioner Clark Wilkinson

BOARD MEMBERS PRESENT

Clark Wilkinson - Chair
Ryan Westergard
Kendalyn Harris – Vice Chair
Bob Stevenson

STAFF PRESENT

Dane Stone – Fire Chief
Dave Powers – Deputy Chief
Greg Stewart – Deputy Chief
Jessica Hardy – Finance Director
Nikki Thompson - Clerk
Todd Godfrey- Legal Counsel

BOARD MEMBERS EXCUSED

Brian Horrocks
Ken Romney

Commissioner Wilkinson stated that this is a scheduled meeting and a notice of time, place, and agenda had been sent to the newspaper and to each member of the Board prior to the meeting.

CONSIDERATION OF APPROVING JANUARY 2024 MINUTES – COMMISSIONER HORROCKS

Commissioner Stevenson made a motion to approve the minutes, Commissioner Harris seconded the motion. This item was approved.

CONSIDERATION OF JANUARY FINANCIAL STATEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the financial statements. Commissioner Westergard made a motion to approve the statements, Commissioner Harris seconded the motion. This item was approved.

CONSIDERATION OF JANUARY DISBURSEMENTS – MS. JESSICA HARDY

Ms. Hardy presented the disbursements. Commissioner Stevenson made a motion to approve the disbursements, Commissioner Westergard seconded the motion. This item was approved.

CONSIDERATION OF DEPARTMENT POLICIES – DC POWERS

DC Powers appreciated our legal counsel reviewing these prior and making the appropriate corrections. Commissioner Wilkinson asked if there are any priority policies. Mr. Godfrey replied no. These are all procedural corrections and clarifications. DC Powers stated that when South Davis merged, there was no set format to maintain or create policies. We now use Lexipol which streamlines the whole process. Mr. Godfrey stated that especially in the public safety sector, it is always best practice to follow policy/protocol. DC Powers stated that Lexipol follows all state/federal rules and notifies us of any changes. We have added Garrity Rights for another level of security.

The Corrective Action policy was mostly definitive and clarifications, no changes. Mr. Godfrey said the preferred method of any additional corrective action is having a hearing officer, which is an independent person but can hold their own hearing.

The Discriminatory Harassment policy was mostly definitional, with little change.

The Reinstatement Rights policy is a new policy. Commissioner Stevenson asked for clarification on payout and accrual times. The Board discussed long term employee benefits associated with this policy. Chief Stone said we can continue to look into that.

The Grievance Procedure was a simpler policy to review. One of our union members reviewed this policy and agreed that mediation is always a good first step.

Commissioner Wilkinson asked the board if they are ready to vote on all five policies. Commissioner Stevenson stated he was not ready to vote on the Reinstatement policy until there is more clarification. Commissioner Harris made a motion to approve the other four policies as amended and exclude the reinstatement policy until the next meeting. Commissioner Westergard seconded the motion. Commissioner Wilkinson asked for a roll call vote. The board voted unanimously to approve the four presented policies, excluding the reinstatement policy.

CONSIDERATION OF STAFF CAR PURCHASE – DC STEWART

DC Stewart stated this has been a great vehicle for the department, but it is past the value now. Commissioner Stevenson asked about using a buyback program. Chief Stone said we have looked at that, but with our additional packaging, lighting, etc. it gets difficult. Commissioner Westergard made a motion to approve the purchase, Commissioner Stevenson seconded the motion. A roll call vote was taken, and the board unanimously approved the purchase.

FIRE CHIEF REPORT – CHIEF DANE STONE

Chief Stone introduced EMS Division Chief Jeff Larsen and Training Chief Josh Hardy to the Board. Each of them gave reports on their division duties and responsibilities. The West Davis Corridor was added to our district coverage and between our department, Farmington, and Kaysville, we have agreed on coverage for this stretch. SDMF will cover from the I-15 break-off to 950 North in Farmington, northbound. Farmington will cover southbound to the I-15 junction. The Board meeting in March will be in addition to the Public Hearing on the Proposed Fee Increase Schedule. We suggest starting the regular board meeting at 5:30; the Public Hearing cannot start until 6 p.m. The Board will let us know, pending another meeting scheduled at the same time. Fire School 101 is scheduled for April 27th for any elected official to attend. More information will come later. The 2023 Annual Reports are completed and printed. We are happy to present them to your city council members and meetings.

CHAIRMAN REPORT – COMMISSIONER WILKINSON

Nothing to report.

Commissioner Wilkinson adjourned this meeting.

Clark Wilkinson – Chair

Nicole Thompson, Clerk