

SOUTH DAVIS METRO FIRE SERVICE AREA
BOARD MEETING
AUGUST 19, 2024

The South Davis Metro Fire Service Area Board of Trustees held a meeting on August 19, 2024, at 5:00 p.m. at the South Davis Metro Fire Service Area Station #81, 255 S. 100 W., Bountiful, Utah.

CONDUCTING: Commissioner Clark Wilkinson

BOARD MEMBERS PRESENT

Clark Wilkinson – Chair
Brian Horrocks
Ryan Westergard
Kendalyn Harris – Vice Chair
Ken Romney
Bob Stevenson

STAFF PRESENT

Dane Stone – Fire Chief
Greg Stewart – Deputy Chief
Jeff Larsen – Deputy Chief
Nikki Thompson – Clerk
Todd Godfrey – legal counsel

Commissioner Wilkinson said this is a scheduled meeting and a notice of time, place, and agenda was sent to the appropriate posted agencies and to each Board member before the meeting.

CONSIDERATION OF APPROVING JUNE 2024 MINUTES – COMMISSIONER WILKINSON

Commissioner Stevenson made a motion to approve the minutes, Commissioner Romney seconded the motion. All Commissioners voted “aye.” This item was approved.

CONSIDERATION OF JUNE/JULY DISBURSEMENTS – MS. HARDY

Ms. Hardy presented the June/July disbursements. Commissioner Romney made a motion to approve the disbursements, Commissioner Westergard seconded the motion. All Commissioners voted “aye.” This item was approved.

CONSIDERATION OF POLICY 1000- RECRUITMENT AND SELECTION – DC STEWART

Chief Stewart explained this updated policy adds a new classification, which new probationary firefighters now have an onboarding process and designated probation time. This is a new concept for the department but has served extremely well with the last two recruit classes. Commissioner Stevenson made a motion to approve the updated policy, Commissioner Romney seconded the motion. All commissioners in attendance voted “aye.” This item was approved.

CONSIDERATION OF STAFF VEHICLE PURCHASE – DC STEWART

Chief Stewart stated this purchase is included in the 2024-25 budget. This vehicle will be for the use of the Logistics Captain position, to organize, operate and maintain the five stations. Commissioner Romney made a motion to approve the vehicle purchase, Commissioner Harris seconded the motion. Commissioner Stevenson asked the board to clarify the total amount for the purchase. Commissioner Romney amended his vote to the correct total amount, Commissioner Stevenson, seconded the vote. All commissioners in attendance voted “aye.” This item was approved.

FIRE CHIEF REPORT – CHIEF DANE STONE

Chief Stone introduced Captain Mike Shafto, the logistics Captain to the Board. Captain Shafto gave a brief report of his duties and responsibilities in this position. Five new recruits started the academy last week and thanks to the updated policy, it was a huge benefit to onboard them prior to the start of the academy. The fireworks season was a success, thanks to the public. The Sandhurst Fire was a couple weeks ago, which we assisted on. Fortunately, the fire was contained and no structures or

people were lost. Chief Stone closed with saying this will be his last Board meeting as he is retiring from the fire service on September 12th.

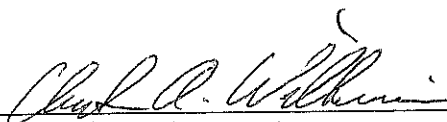
CHAIRMAN REPORT – COMMISSIONER HARRIS

Commissioner Wilkinson announced the retirement open house for Chief Stone.

Commissioner Westergard asked for an update on the training center. Chief Stone stated he has been talking with the refinery manager and everything is in place for the center. It is now in the legal department of Holly Frontier/Sinclair.

Commissioner Westergard made a motion to close the public meeting and move into a closed session to discuss the acquisition or sale of real property, pending litigation and /or to discuss the character and/or competency of an individual(s) (§Utah Code 52-4-205). Commissioner Harris seconded the motion. The board adjourned to a closed session.

Commissioner Wilkinson made a motion to adjourn the closed session and close the public meeting. Commissioner Harris seconded the vote. The Board meeting was adjourned.



Clark Wilkinson - Chair



Nicole Thompson, Clerk