



South Davis Metro Fire Service Area

Meeting of the Administrative Committee
255 South 100 West, Bountiful, Utah and Zoom
December 7th, 2023
3:00 p.m.

COMMITTEE ATTENDANCE:

NAME	POSITION / CITY REPRESENTED
Bryce Haderlie	Woods Cross
Ken Leetham	North Salt Lake
Duane Huffman	West Bountiful - Chair
Brant Hanson	Centerville – Vice Chair
Curtis Koch	Davis County
Gary Hill -excused	Bountiful

STAFF PRESENT:

Dane Stone, Fire Chief
Cole Fessler, Fire Marshal (FM)

Jessica Hardy, Finance Director
Nikki Thompson, Secretary

STAFF EXCUSED:

Dave Powers, Deputy Chief
Greg Stewart, Deputy Chief

APPROVAL OF MAY 2023 MINUTES

Mr. Haderlie made a motion to approve the minutes as presented. Mr. Leetham seconded the motion. All members voted and approved the motion.

HEALTH INSURANCE STIPEND DISCUSSION

This option to extend a stipend to double-insured employees is not a new concept, but one that we would like to consider. The committee discussed what their individual cities have done and what options could be available i.e., Putting in a retirement fund, paid out in paycheck. Mr. Leetham said a con with offering this is making sure everyone, including the employee, still has full coverage. The department is looking at making this available in the new fiscal year, July 1, 2024.

FIRE PREVENTION STAFFING

Chief Stone stated we serve 5 cities with only one fire inspector and one fire marshal. FM Fessler broke down the job responsibilities related to each position and time commitment. Chief Stone replied we are working on a minimal staffing level in this department. We want to hire another full-time inspector to become the deputy fire marshal, hopefully promoted within the department. Mr. Huffman asked about the time frame to implement these positions. Chief Stone stated that the current fire inspector, Amanda, requested to work part-time as soon as possible. Mr. Haderlie asked if any of these positions could be civil or if they are sworn and if there is a money difference that we need to consider. The committee continued to discuss positions and duties. Most committee members agreed to move forward with a sworn employee within the department. Mr. Haderlie stated we need qualified people and to promote within would take another firefighter position away from the department. the committee would like to see a financial comparison between a sworn and non-sworn employee.

FUTURE BUDGET ITEMS

Chief Stone would like to open the discussion about cancer screening for the employees. A company is offering their services for a discounted rate, and we could include this as a line item in next year's budget. There is always the possibility of getting state funded, as we have done with mental health as well.

Chief Stone stated we need to order an ambulance soon as the dates are still projected to be over 365 days (about 12 months) for delivery. These orders are included in the capital plan.

FIRE CHIEF REPORT

Chief Stone asked the committee to review the 2024 meeting schedule and be prepared to vote in the January meeting. The "Fire School" will be coming back soon, and we would like to offer it again to any city council member. The annual report is in progress, and the Chief will present that to any Council meeting next year. We also had four recruits graduate in November, and they are already on the floor working. We have five more starting the onboarding process in January for them to start the fire academy in February.

ADMINISTRATIVE CHAIR UPDATE

Mr. Huffman had nothing to report.

ADJOURNMENT:

Mr. Hanson moved to adjourn the meeting.



Brant Hanson, Vice -Chair



Nicole Thompson, Secretary